**UC Merced Staff Assembly**

**Executive Board Meeting**

**Agenda**

Date: December 18, 2015

Time: 12:00-2:00pm

Campus KL 232

Call-in number: 1-866-740-1260

Access Code: 2284501

**Board Members Present:**

**Board Members Absent:**

**Staff Assembly Members Present:**

* **Convene Meeting**
* **Public and Campus wide Committee Representatives Remarks**
* **Approval of Minutes –** for the November 19 meeting
* **SA Leadership Meeting with Chancellor Leland –** Tuesday December 8th @ 1 pm – Cindi, Kim, De and I was in attendance.
* **SA Leadership Meeting with VC BAS Reese –** Next meeting is Tuesday January 5th @ 2:05.
* **SA Leadership Meeting with AVC Powell –**Next meeting is January 21 @ 10 am
* **Staff Advisor Designate to the Regents** – De Acker
* **Unfinished Business:**
  1. Update on the Alumni Representative to SA
  2. Update about printing brochures (Donna will update us after winter break)
  3. Update from Cindi on the By-law draft for the new board position
  4. Update on the Staff Engagement Survey rollout
* **Officer Reports and Internal Committee Updates**
  1. President
     1. Service Awards:
     2. Holiday party
     3. Canned Food Pantry help
  2. Past President
  3. Vice President
     1. CUCSA Dec 2-4 meeting at UCLA
  4. Programs, Events and Outreach
  5. Finance Officer

1. Account Balances
   1. Finance Officer-Elect
   2. Communications
2. Website updates
   1. Secretary

* **New Business, Announcements and Information**
  1. January 7th – all the events
* **For the “Good of the Order”**

Next Meeting –January 15th, 2016 at Mondo, Granite room

**Adjournment**