

## Staff Assembly General Meeting

Date: 03/19/18; Time: 12p-1p

Location: Campus; KL 362

### Board Members:

- **President:** Jeff Porto, Jr.
- **Past President:** Pam Taylor
- **Vice President:** Juan Villegas De Santiago
- **Finance Officer:** Vacant
- **Finance Officer Elect:** Tonya Kubo
- **Secretary:** Melissa Tessier
- **Co-Chair of Programs and Events:** Jay Lomeli
- **Co-Chair of Programs and Events:** Melanie Cooper
- **Co-Chair of Communications:** Judy Marks
- **Co-Chair of Communications:** Mort Peyvandi (absent)
- **Co-Chair of Fundraising:** Penny Paxton
- **Co-Chair of Fundraising:** Priya Lakireddy

**Staff Attendees:** Tom Bustos, Anne Buike, Christina Lux, Mary Kelba, Michelle Comer, Leilani Kupo, De Acker, Keith Hughes, Christing Tumonong, Karla Seijas

### Agenda:

#### Committee Updates

- **Police Advisory Board** – Anne
  - Meeting up coming
- **CACSW** - Christina Lux
  - Meeting on Tuesday. Moved forward with Women we admire series. Will provide meeting minutes once they are published. Discussed childcare. Staff mentoring for women students. Looking at gauging interest in this as a new mentor program.
  - Lack of representative of staff for space planning? Is this part of the physical planning committee that Tom is on?
- **Chancellor's Advisory Committee on Sustainability** – Keith
  - Brainstorming improve engagement, communication. Reach out at department levels for better engagement.
  - Sustainable policy document – is coming out soon for review
  - Garden – need volunteers to help out (Fridays). Have a lot of flowerbeds that need help. Sharing excel produce with those that need on campus. Coordinator: Sunshine Lopez
- **TAPS Advisory Group** – Michelle Comer
  - Has not met since last SA update. Next scheduled meeting is April 10.

### Officer Updates:

#### **President:** Jeff Porto Jr.

- Newsletter was sent out today. Encourages staff to let us know if you are not getting it. All staff members should have received it.

#### **Vice President:** Juan Villegas De Santiago

- Staff Excellence Awards – Celebrate the outstanding achievements of the staff. Preparing the nomination form. Career Track Employees are eligible. There are 6 different categories: Outstanding Customer service & Job performance, Creativity, Teamwork, Organization leadership abilities, community involvement and public service, Manager

Question: for teamwork – can we nominate the entire team versus the individual?  
Consideration for future years?

#### **Finance Officer Elect:** Tonya Kubo

- AY 17-18 Budget updates – has been submitted

#### **Co-Chairs of Programs, Events, and Outreach:** Jay Lomeli, Melanie Cooper

- SAW Update- Confirmed Tuesday, May 15 – 18. Update to come out soon in the newsletter. Activities are still being discussed. Social – planning on an ice cream social and confirming the options. UC Walks will be held during this week as well. Finalized agenda will be distributed mid April.

#### **Co-Chairs of Fundraising:** Penny Paxton, Priya Lakireddy

- Staff Survey – The board is reviewing the results and plans to present at the next General Staff Assembly meeting.
- Planning for Fundraiser for the SA scholarship has begun. If anyone is interested in participating then contact Penny / Priya. Judy This will be a one day event during SAW week at DCC. Coordinate with Jay / Melanie for the best date.

#### **Co-Chairs of Communications:** Mort Peyvandi, Judy Marks

- Communications request form live! For staff to add news items or events to the newsletter. Use this form for events or things you want staff to know about.
- Newsletters posted online! You can view the historical newsletters.
- Smug Mug – to upload photos. Build a library of photos from staff events and what's going on around campus. These may be used in social media posts or newsletters. Department team building photos would be good to add as well.

#### **Past President:** Pam Taylor (Absent)

- No updates

#### **Secretary:** Melissa Tessier

- none

### For the Good of the Order

- **De Acker – CUCSA Update.** Irvine. Overview of retirement health benefits. Committee meeting and should have a report coming out in June. They are reviewing the options. Election for new

CUCSA officers. Campus Updates – UC Davis Pro Share networking events monthly. This is for current employees to develop.

- Action Plan from the engagement survey – would like to pair with HR, Climate and Staff Assembly for what we can plan to do with the results.
- Telecommuting at Berkeley – have an online site that promotes and gives info to staff.
- **Staff Service Awards** shared about how our event was ran with the VCs speaking about the staff. Other schools liked our approach.
- **Extended Cabinet** – discussed \$MM savings from VC openings. There are some positions that will not hire for replacement. New policy for protests,
- **Faculty & Staff of Color** – list of demands was provided in the newsletter. What can staff's role be during these events? De hosted a forum last week to discuss with Staff and Students.
- **Donations** for undocumented student funds have increased.
- **Healthy Campus Network** – sponsoring some “ugly produce” during SAW week. Could this tie in with the event that Penny / Priya are planning. Penny to contact Colleen to see how they could collaborate.

**Next General Meeting:** April 16, DCC Room 190