Staff Assembly General Meeting Agenda

February 15th, 2024 | 10-11am

Welcome and Call to Order

Start time: 10:02am

Board Self Introductions

Public Comments (5 mins)
- Comment: Kevin R. Appreciate the support for PEAK Pioneers. 16 emerging leaders in the cohort!
- Jacqueline: Diabetes Prevention Program Wednesday February 28, 2024, 6:00 - 7:00 pm
  - Designed to teach you how to make meaningful and lasting changes that can drastically reduce your chances of developing diabetes.
  - https://hr.ucmerced.edu/hr-units/benefits/wellness/diabetes-prevention-program

Announcements (5 min)
- Affinity Group Announcements
  - Chancellor's Advisory Committee on Queer Issues: participation in SF Pride Parade is open - Sunday June 30th
    - Link to register for the event https://forms.office.com/pages/responsepage.aspx?id=o-nf9HjKmEm3p-bQaS6s5hMYG5SoEO5LtVoKFahoa4pUMkpBSEJZTzVHUExGMkhWN1VSUFVWWU5GOS4u&origin=QRCode&qrcodeorigin=presentation
    - If anyone has questions about attending SF Pride with UCM, feel free to email me - ccalaway@ucmerced.edu
    - Link to website https://sfpride.org/

Guest Speakers

Christian Ortiz – *Office of Information Technology_User Experiecne Specialist*
- How IT Services you:
  - Service Hub:
    - One Stop Shop for all things IT
      - Report a Problem
      - Report A Cyber Security Incident
      - Review Tickets
      - Search Function such as
      - Services: General IT inquiries, requested Adobe cloud

- Special Event Support
    - IT supports 100s of events every year
    - Consult on all tech needs
    - Provide support during event
    - **Requires two weeks advance notice**
    - Available in the Service Hub- serach for 'event support'

- Security Services
    - The Information Security Team is responsible for ensuring the digital safety of the campus.
    - Here are some key services and happenings.
        - Security consultants
        - Antivirus software
        - Report Phishing /Spam in outlook.
        - Reporting a cybersecurity incident
        - Duo Verified Push opt in

FACULTY / STAFF SOFTWARE	Instructions	Download
7-Zip	■	■
Adobe Acrobat Pro		▦
Adobe Acrobat Reader		■
Adobe Creative Cloud		▦
ArcGIS Online (ESRI)		■
ArcGIS Pro (ESRI)		■
ArcMap (ESRI)		▦
Anti-Virus Software		■
Box Drive	■	■
Calm Mobile App		■
Camtasia Studio* (instructors, TAs, staff)		▦
Canva		▦
CrashPlan PROe		■
FireFox (browser)	■	■
Google Chrome	■	■
LastPass		■
Mathematica	■	■
Matlab	■	■
Microsoft Project ($54.09 in July and prorated afterward) (Product list)		▦
Microsoft Teams		■
Office 365	■	■
Overleaf	■	
Parallels		▦

Software

Visit https://it.ucmerced.edu/software to see software available to you.

- Install software licensed for all of UC Merced
- Request software that IT needs to install for you at no-cost
- Purchase software you need

OIT
Office of
Information
Technology

- Questions:
    - Opt In for DUO Verified Push
        - With this new change, the device will require a code.
        - This will prevent hackers bombing duo push.
        - This new DUO will be required campus wide starting April 15th
    - Can you explain the correct procedure on how to report phishing email attempts? I have emailed infosecurity in the past, but recently I have been clicking "Report Phishing Message" directly on Outlook. Is there a preference for OIT when staff are reporting phishing emails?

        - Keep using the build in tool within Outlook.

Christopher Abrescy – *Marketing & Public Relations_Creative Director*

- Spring 2024: New Bobcat will be added in a phase roll out.

Staff Assembly Officer Updates and Comments
- **President's Updates**
  - 2024 Berkeley NOW Conference
  - https://hr.berkeley.edu/grow/grow-your-career/now-conference
  - Breaking news on UC NOW - Keynote speakers: Gorick Ng and Deepak Chopra!!
- **Past President's Updates**
  - Reminder Continued Education Scholarship Now Open until March 1st
  - https://staffassembly.ucmerced.edu/resources/staff-assembly-resource-programs/staff-assembly-scholarship-continued-education
  - Link for Sponsorship - https://staffassembly.ucmerced.edu/resources/staff-assembly-resource-programs/staff-assembly-professional-development-sponsorship
- **Vice President's Updates**
  - March Leadership Chat with VC Wilson
  - March 12th
  - Link for registration - https://ucmerced.zoom.us/meeting/register/tZYqdeqsrjIsGtIp4UjyrxYpcOodJrumczNY
  - Link to submit a question - https://ucmerced.az1.qualtrics.com/jfe/form/SV_54Np08JoIW9hcuq
- **Secretary**
- **Finance Officers**
  - Co-Sponsorships
  - Co-Sponsorships w/Staff Assembly – Link to submit a request - https://staffassembly.ucmerced.edu/form/request-co-sponsorship
- **Events Co-Chairs**
  - Upcoming Events
    - Bobcat Bites & Bobcat Bites at DCC
      - Please RSVP, 02/28/2024 at DCC 105/106
    - Staff Appreciation Week
      - Volunteer Today!
    - Sip and Connect
      - April 25th at the Vista Ranch
- **Communications Co-Chairs**
  - Next Newsletter will be out 02/29. Please email any announcements you would like to add to the next newsletter. If you would like us to post events on our social media accounts, feel free

Adjourn
10: 48am