

**UC Merced Staff Assembly
Executive Board & General Membership Meeting**

Minutes

Date: May 28, 2015

Time: 12:00-2:00pm

Location: KL 232

Board Members Present: Cindi Deegan, Pam Taylor, Diane Caton, Karen Bonilla

Board Members Absent: Katie Unruh, Nichole Kosier, Kim Garner

Staff Assembly Members Present: Danielle Armedilla, Coty Ventura, Becky Etheridge, De Aker, David Ellington, Juan Villegas, Rachel Martin, Chris Abrescy, Jessica Julian, Viola Kinsman, Ollie Nandkishore

- **Convene Meeting:** 12:00pm
- **Public and Campuswide Committee Representatives Remarks**

TAPS Advisory Committee: Met May 5, 2015, discussed off-site parking options.

- Lake Yosemite: parking charge will be per vehicle,
- Merced College: \$5,000 flat rate (gravel lot behind child care)
- Castle: no additional cost

Poor response to April survey regarding off-site parking. Survey will be sent out again in June by VC Reese's office. Committee will meet again 6-9-15 to review survey outcome

Karin Groth will have a draft of the transit study ready for the June meeting

Committee Representation: 1 graduate student needed as replacement for Emily Wilson, all other members will remain the same.

ECEC Advisory Board: Met in April. Meeting focused on members presenting to VC Reese on the research done regarding outsourcing vs in house child care. VC Reese explained as part of the 2020 workforce project planning, units across campus are being asked can this job/department/task can be outsourced. If yes further exploration needs to be done. The decision will be based on what is the most cost effective option while keeping current quality of service.

- **Approval of Minutes** – April meeting: Diane Caton motioned that minutes be approved as amended and Pam Taylor second. Motion carried unanimously.
- **SA Leadership Meeting with Chancellor Leland** – Next meeting June 12, 2015
- **SA Leadership Meeting with VC BAS Reese** - Next meeting June 16, 2015
- **SA Leadership Meeting with AVC Powell** – Next meeting June 9, 2015.

- **Staff Advisor Designate to the Regents – De Acker:** attended Regents meeting previous week, topics discussed included the budget, staff salary increases which are still in the budget, Campus wide there has been an effort to move employee evaluation management to a performance based merit system. Plans for next year will be on working on communicating to staff the available work place life/balance polices such as flexible work schedules and telecommuting. Staff are not aware of all that is available because it is not communicated to staff. Also want to promote employee financial literacy, such as areas pertaining to their investments, savings, and plans for retirement. Continue to work on initiative for a “Healthy Workplace”, and prevention of abuse in the workplace. Results of the engagement survey will be coming out.

- **Unfinished Business:**

- a) Bylaw Revisions – Vote: Proposed change to bylaws:

- Create Co-Chairs for the positions of Programs, Events and Outreach and Communications.
- Programs, Events and Outreach; change under duties of co-chairs: “coordinate all staff fundraising activities” this is to clarify that fundraising is for staff.
- Communications, under duties add; “to manage staff assembly social media accounts, and provide communication updates via email, social media, and staff assembly website on a regular and as needed basis.
- C: Board Limit serving two-year consecutive terms.
- E: Delegates; Change wording from “Senior Delegate” and “Junior Delegate” to change to “First Year Delegate” and “Second Year Delegate”.

Juan Villegas moved to approve the proposed changes to the bylaws. Pam Taylor seconded. Motion carried unanimously.

- **Officer Reports and Internal Committee Updates**

- a) President

Final CUCSA meeting for the year will be June 3-5, 2015

1. CAMP first years participants closing ceremony was May 27, 2015,
2. Innovation Awards: Ten Finalist were chosen, voting will be going out to staff to vote for one choice.

- b) Past President: No report

- c) Vice President: Staff Excellence Awards; awards were presented for each of the Five award categories

- d) Programs, Events and Outreach

1. Staff Appreciation Week

- e) Finance Officer

1. Account Balances

We received our funding for this year.

804175-OP-00175	\$	3,312.93
660010-SA-38070	\$	10,000.00

660010-SA-68976	\$ (5,735.35)
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- f) Finance Officer-Elect: no report
- g) Communications: no report
- h) Secretary: no report

- **New Business, Announcements and Information**

- 1. SA Executive Board Election:

The ballots were sent out and the votes were collected. The votes will be tallied and the results will be communicated to campus community. With the change in the bylaws approving the co-chair positions, new nominations and ballots will be sent out for people to vote for the Events, Programs and Outreach, and Communications positions and their co-chair positions.

- **For the “Good of the Order”**

Next Meeting – June 19, 2015

Adjournment 12:45 pm