Board Members Present: Pam Taylor, David Ellington, Viola Kinsman, Donna Birch Trahan, Danielle Armedilla, Melanie Cooper, Cindi Deegan

Board Members Absent: Kim Garner, Karen Bonilla, Tonya Kubo,

Staff Assembly Members Present: De Acker, Melissa Tessler

- **Convene Meeting:** 12:03 PM

- **Public and Campuswide Committee Representatives Remarks**
  - No updates at this time.

- **Approval of Minutes** – April meeting
  - Motion made by Cindi Deegan to approve April meeting minutes as proposed; motion seconded by Danielle Armedilla, and motion carried approval unanimously

- **SA Leadership Meeting with Chancellor Leland – May 19th**
  - The SA Executive Board presented the Chancellor with an award and she was very appreciative of that. She spoke some about equities that will be forthcoming very soon. She mentioned she will be taking a vacation during soon and she is hopeful other staff will be able to take opportunity at some point in the summer to get a breather or two in as she recognizes that all staff have been/are pushing very hard.

- **SA Leadership Meeting with VC BAS Reese** – Next meeting June 23, 2016
  - Meeting will be held 11:00 - Noon

- **SA Leadership Meeting with AVC Powell Powell** – June 16, 2016.
  - Next meeting will be held 10:00 AM – 11:00 AM
  - Previous meeting last Thursday AVC Powell talked about equities, performance appraisals, and merit pay.

- **Staff Advisor to the Regents** – De Acker
  - De provided the Board with a Show and Tell regarding her ending appointment and time as the Staff Advisor to the Regents. She highlighted several key areas and the Board found the overview fascinating and expressed gratefulness and pride in De’s selection and service to the Staff Advisor position, that influences
the entire system-wide staff issues at the highest levels of decision making in the UC system. Some of the topics she provided overview were:

- There are 26 Board Regents – 12 appointed by the California Governor. There is current talk about reconfiguring committees of the Regents. Before leaving De has been strongly advocating for Staff Advisor participation in closed sessions, and also to be granted voting authority. This is in effort to have Staff interests represented in these sessions and votes. De showed a video clip of recent Board of Regents meeting demonstrating her actual urging the Regents to adopt these meaningful changes.

- De mentioned that Alumni have asked why they can’t get Emeriti parking permits?

- Pam mentioned that Staff Assembly is partners with the CAMP Mentor Program. She said we need to grow our Mentors’ participation and mentioned the DEADLINE to apply to be a mentor or mentee is NEXT TUESDAY, May 31, 2016.

  o Unfinished Business – None reported at this time.

  o Officer Reports and Internal Committee Updates
    - President – Pam Taylor
      - CUCSA meeting is next week. The meeting will be at OP. This one will be full business attire and De said this should be a good meeting.
        - Chancellor wants to see a UC outpost for UC Care but that is a long way off to realization if it occurs.
        - Staff Innovation Awards – the Chancellor wants to wait until new Chief of Staff comes on board. She also wants to consider a collaboration award too. This will not happen at Convocation this year.
        - June 7th will go out for seeking nominations which will be kept open through the month of June. The new VP needs to get the committee together in July.
        - Staff Service Awards – We have to get ready for this. We have electronic system issues and it is a huge manual effort, which will need additional support from HR. Pam sent the list to all the MSO’s and they vetted the lists.
        - Elections for Staff Board went out last Friday – Tomorrow is deadline to submit nominations @ 5:00 PM. Cindi said the Treasurer handles all the election submissions/selections. Pam said Cindi vetted this last year. Pam urged that individuals be encouraged to apply.
        - Cindi will be kept on the Board until Aug. 31st, as she is retiring. De Acker volunteered to serve as Past President when Cindi goes out and that was well received by the Board.
        - A vote on the bylaws also went out and people need to be encouraged to vote for that as well.
          ✓ Pam suggested this gets put in with the other bylaw changes and voted as the whole.
- **Past President** – Nothing new to report this time.

- **Vice President** – VP Kim Garner was not able to attend this meeting.

- **Programs, Events & Outreach**
  - **SAW 2016 Debrief**
    - Danielle wanted to do a SAW Committee debrief and said she will send out a Doodle poll.
    - LOTS of positive Board comments re: SAW this year and Pam Taylor said it was the largest attendance she remembers ever (16 teams for the games). Danielle mentioned how she liked that the Chancellor stayed and appeared as much as she could at the Picnic and other week’s events. Pam also mentioned how great it was to see senior leadership out with the staff as well during SAW. Various other Board comments included, 1) All around GREAT week filled with GREAT events and turnouts; 2) Cindi – Picnic felt like a real picnic and it was GREAT! 3) Pam – it was a week of staff, staff, staff!; 4) Tours filled up REALLY fast; 5) Donna noted a negative comment from a staff member was posted on Facebook that students couldn’t participate in the week’s events. Tonya responded to staff member and encouraged that individual to get involved in planning committee next year, and also reiterated that students have an entire week before finals devoted specifically to them; 6) Find Rufus was reviewed a little. Danielle said they may do an advance campaign on Twitter next year. Danielle will give the list of who was awarded to Donna; 7) The remaining SAW T-shirts have been distributed to those who bought them, and there are about 10-11 leftover for sale for anyone that would like to purchase one; 8) Danielle agreed she would be on the Picnic Committee again next year; 9) Pam said she would definitely want to stay with the picnic theme for next year; 10) Danielle said the Chancellor loved that week!

- **Finance Officer**
  - Account Balances – Melanie read the balance that Karen sent. Cindi also asked if there is anything new on Staff Scholarships this year? Pam said she will send out the information about the scholarship recipients and she will reach out to Financial Aid to see if she can announce this.
- **Finance Officer – Elect** – Nothing new to report at this time.

- **Communications**
  - Donna reported that Tonya wasn’t able to attend Board meeting as she is busy working on social media for SAW. She suggested that next year we all rely on the BOX folder so we can all stay coordinated with most updated communications, graphics, documents. Melanie indicated this is do-able because they have this folder already with all the info in it.
  - Donna mentioned she will work on the SA brochure this summer.
  - It was brought up the sliders on the website should be updated for election info.
  - The ping about webcasts was scheduled for 5/24 and this needs to be rescheduled. Pam said it will “not” happen before June 30th, and said it will go into the next fiscal year.

- **Secretary** – Nothing new to report at this time.

  - **New Business, Announcements and Information** – Nothing new to report.

  - **For the “Good of the Order”** – Nothing new to report

  - **Next meeting** – Friday, June 17th on campus at KL 232.

  - **Adjournment** – 1:26 PM

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### STAFF ASSEMBLY ACCOUNT BALANCES

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