Board Members Present:
President- Rachael Martin
Vice President- Katie Unruh
Past President- Annette Garcia
Secretary- Lezly Juergenson
Finance Officer- Stephanie Peterson
Finance Officer Elect- Pam Taylor
Chair for Communications- Nichole Kosier
Chair for Programs, Events & Outreach- Ellie Jorritsma (absent)

Staff Assembly Members Present:
Joe Wilensky, De Acker

1) Welcome and Convene Meeting: Started at 12:02 pm

2) Public and Campus-wide Committee Representatives Remarks
   a) Chief Information Officer Search Committee, Karen Meade, absent.
   b) Vice Chancellor for Planning and Budget Search Advisory Committee, Annette Garcia
      Dan Feitelson’s nomination is currently under consideration at UCOP. Once the search
      process is finalized, the committee will be redirected to serve as the VC for Administration Search Advisory Committee.
   c) Vice Chancellor for Administration Search Committee, Annette Garcia.
      An open call for a SA representative for this committee will commence soon.
   d) Transportation and Parking Services Committee, Katie Unruh
      1. Due to campus construction, we are losing a significant number of spaces in Shaver Lake Lot (down to 26) and AOB Lot is now closed. Alternative parking solutions are under consideration. There are 359 spaces available at Castle and an average of 66 vehicles park. Suggestion made to add a Cat Tracks run straight from Castle to Campus during peak times to encourage staff to park and ride from Castle. Incentive would be a reduced parking permit fee of $15.
      2. There are no new updates to the relocation of the Bus Loop.
      3. Parking Permit Increases for 2013/14 – Discussion regarding permit increases. Committee recommended a 3% increase and $1.00 each year after. Preferred would go to $67 and Commuter would increase to $31.
   e) Campus Budget Committee, Rachael Martin
Met on April 11 and 17. Budget hearings will be held April 30 - May 01, with deliberations with Chancellor Leland on May 2.

f) Campus Physical Planning Committee (CPPC), Joe Wilensky
The FRDP will be updated to include the 20/20 project information.

3) Approval of Minutes
   a) March 15, 2013 Minutes - Approved by Katie Unruh, seconded by Pam Taylor with minor edits.

4) CUCSA
   a) UCOP’s Career Counseling Pilot Program update, Annette Garcia
   UCOP has approved a pilot program with on-line modules to be implemented in the Human Resources Department (HR). HR has not replied to CUCSA/UCOP and implementation is on hold until campus budget decisions are made and released to campus.
   b) UC System-wide President Search update, Annette Garcia
   Search is on-going, nothing new to report
   c) CUCSA Meeting with President Yudof, Annette Garcia
   Merits for non-represented staff and staff educational benefits are currently under discussion.

5) Unfinished Business
   a) Staff Assembly Scholarship – Nothing to report.
   b) 2012-2013 Staff Assembly budget proposal to Campus Budget Committee, Rachael Martin. Staff Assembly’s budget request was successfully submitted and included in the campus budget committee process.

6) Officer Reports and Internal Committee Updates
   a) President
      1. Bylaws revision sub-committee
         i. Voting process – updated verbiage, will send to membership for review before amending bylaws
         ii. Program, Events and Outreach (chair elect or transition period) – discussion postponed until further notice
      2. Town Hall review
      3. Quarterly meeting with Chancellor Leland
         Discussed systemwide issues, local issues, Staff Engagement Survey results.
   4.
   b) Past President NTR
   c) Vice President
      1. Campus-wide Committees
         Will draft a call for staff representative for the VC Administration Search Advisory Committee
      2. Staff Excellence Award
         i. Judges are doing the initial reviews.
         ii. There were 23 nominations.
iii. Katie motioned to print up appreciation certificates for all of the nominees. All agreed.

d) Secretary: NTR
   1. Calendar is up-to-date.

e) Finance Officer
   1. Account balances: Agency acct: $8504.92, Operating acct: $4966.38

f) Finance Officer Elect: NTR

g) Communications
   1. Membership report: 296 members
   2. The Staff Assembly brochure is up for final review and then will go to print.
   3. Communication strategy sub-committee – unable to make progress on this task, the President will resume progress

h) Programs, Events and Outreach: NTR, Ellie absent
   1. First Fridays and First Wednesdays - SA pins will be available and members can donate to the scholarship to receive one.
   2. Staff Appreciation Week - Happenings will start going out to advertise the week.

7) New Business, Announcements and Information
   a) Review and approve to amend Bylaw voting revision, to be included in May elections.
   b) Staff Appreciation Week is May 20 – 24, 2013
   c) Staff Assembly elections – May 2013, announcements will be sent immediately.
   d) Last Staff Assembly meeting for academic year 2012-13 is June 21 in KL 232
   e) Microsoft Lync will be used as the mode of communication for Staff Assembly - Lync: “UC Merced Staff Assembly Membership”

8) Closed session

9) For the “Good of the Order”

   a) Joe Wilensky shared there will be a Transportation Workshop (public forum for questions and answers on the regional transportation plan SAAC 209 on April 23, 2013 from 6-8pm.

Next meeting will be on May 17 from 12-2pm, KL 362.

Adjournment: Adjourned by Rachael Martin, seconded by Annette Garcia