

Staff Assembly General Meeting

Date: 09 18 2017

Time: 12pm

Location: Mondo, Granite Room, 3rd floor

Board Members:

- **Interim President:** De Acker
- **Past President:** Pam Taylor
- **Vice President:** Jeff Porto, Jr.
- **Finance Officer:** Donna Birch Trahan (Vacation)
- **Finance Officer Elect:** Tonya Kubo
- **Secretary:** Melissa Tessier
- **Co-Chair of Programs and Events:** Jay Lomeli
- **Co-Chair of Programs and Events:** Melanie Cooper
- **Co-Chair of Communications:** Judy Marks
- **Co-Chair of Communications:** Mort Peyvandi
- **Co-Chair of Fundraising:** Penny Paxton (Training)
- **Co-Chair of Fundraising:** Priya Lakireddy

Committee Updates:

- TAPS

Officer Updates:

President: De Acker

- Meeting Protocol
- CUCSA report
- Communication plan for Staff engagement Survey
- Responding to Regents agenda item to reduce retiree health benefits
- United Way discussion (carried over from last meeting)
- Employee Well-Being

Past President: Pam Taylor

- Bylaw proposed changes

Vice President: Jeff Porto Jr.

- Staff Engagement Survey

Finance Officer & Elect: Donna Birch Trahan (Vacation), Tonya Kubo

- Proposed budget

Secretary: Melissa Tessier

- Review Roberts Rules of Order
 - Motions:

- If a vote is required, a motion must be made and seconded prior to the vote. Normally, the President states the question (describes the proposed action) for consideration. The President then asks who wants to move and that board member states “I move” (and sometimes restates the motion). The President asks who wants to second the motion and that board member states “I second the motion.” The motion carries if a quorum of 2/3 of the Board votes yes.
- New Business:
 - Anyone attending the meeting can bring up new business, a question for discussion, or a new motion.
- For the Good of the Order:
 - Anyone attending the meeting can make suggestions or offer comments about the Board or its work.

Co-Chairs of Programs, Events, and Outreach: Jay Lomeli, Melanie Cooper

- Proposed upcoming fall events

Co-Chairs of Communications: Judy Marks, Mort Peyvandi

- Review and approve proposed protocol/parameters for kinds of events/announcements Staff Assembly will forward to All Staff.
- Update on migration of Staff Assembly site with new responsive design template
- Development site link- <http://staffassembly.ucmerced.edu.672elmp01.blackmesh.com/>
- Request access to Chancellor's Staff Convocation speech video: who can provide?
- Question: are 5-year employee gifts still being distributed by Staff Assembly? (Judy)
- Volunteer intake form
- Update on Submissions for VP: REQUEST ALL BOARD MEMBERS TO RECRUIT 1 OR MORE POTENTIAL NOMINEES.

Co-Chair of Fundraising: Penny Paxton, Priya Lakireddy

- Proposal of new fundraising activities & update

Unfinished Business:

- List of key topics to discuss with Chancellor this year
- Melanie provide financials from last year
- Questions for staff input provided to Penny

New Business

From General Staff (For the good of the order)

- Open for General staff questions and input

Announcements (not included in officer report)

Next Meeting October 16 Promenade 12pm