Agenda
Date: Friday, December 14, 2012
Time: 1:00-2:00pm
Location: OSL Conference Room, KL184H
Ready Talk Call-in Info: 1-866-740-1260, access code 2284501

Board Members Present

Staff Assembly Members Present

1) Welcome and Convene Meeting

2) Public and Campuswide Committee Representatives Remarks
   a) CAOB Advisory Committee – Paul Roberts

3) Approval of Minutes
   a) November 16, 2012 and November 30, 2012 Executive Board Meeting

4) CUCSA
   a) December meeting review – Rachael and Annette

5) Unfinished Business
   a) Staff Assembly Scholarship
   b) UC Faculty/Staff Appreciation Day

6) Officer Reports and Internal Committee Updates
   a) President
      1. Career Tracks Forum with HR – mid January
      2. Budget call for Chancellor’s Office
      3. Engagement Survey Roadshow
      4. Voting process and Bylaws sub-committee
      5. Communication strategy sub-committee
   b) Past President
      1. Employee association (versus a support group) historical documents to Kim Groesbeck
   c) Vice President
      1. Campuswide Committees
      2. Staff Excellence Award
   d) Secretary
   e) Finance Officer
      1. Account balances
      2. Internal processes
f) Finance Officer Elect  
   1. Donation from UCLA Travel for the staff appreciation picnic – two airline tickets in continental US.

g) Communications  
   1. Membership report  
   2. Logo proposal  
   3. Website update  
   4. Staff Assembly brochure

h) PEO  
   1. First Fridays and First Wednesdays  
   2. Canned Food Drive  
   3. Staff Appreciation Week  
   4. Announcement

7) New Business, Announcements and Information  
   a) Town Hall #2 scheduled for December 19 from 1-2pm, COB 102  
   b) PEO announcement  
   c) Proposal to change Executive Board meetings  
   d) No Executive Board meeting on December 28, 2012

8) For the “Good of the Order”  
   a) Toy Drive, December 19 from 2-3pm, outside COB 102

Next meeting will be on January 11 from 1:00-2:00 pm in the KL232

Adjournment