UC Merced Staff Assembly  Executive Board Meeting

Agenda
Date: Friday, November 02, 2012
Time: 1:00-2:00pm
Location: KL 232

Ready Talk Call-in Info: 1-866-740-1260, access code 2284501

Board Members Present

Staff Assembly Members Present

1. Welcome and Convene Meeting

2. Public and Campuswide Committee Representatives Remarks
   a) TAPS Advisory Committee Update – Katie Unruh

3. Approval of Minutes
   a) October 19, 2012

4. CUCSA

5. Unfinished Business
   a) Update on Staff Assembly Scholarship
   b) Staff Assembly Polo Shirts $28.00
      1. Pam will create an Intel form
      2. Nichole create an email announcement
   c) UC Faculty/Staff Appreciation Day is Nov. 03, 2012

6. Officer Reports and Internal Committee Updates
   a) President
   b) Past President
   c) Vice President
      1. Campus Committee
      2. Staff Excellence Award
   d) Secretary
   e) Finance Officer
      1. Account balances
      2. Internal processes
   f) Finance Officer Elect
   g) PEO
      1. First Fridays and First Wednesdays
      2. Canned Food Drive
      3. Staff Appreciation Week
h) Communications
   1. Membership report
   2. Update on ideas and progress made on website and organization of
      information
   3. Staff Assembly brochure

7. New Business, Announcements and Information
   a) Revisit the scholarship verbiage to determine if the language needs to be updated.
   b) Proposal to rename Executive Board meetings to encourage general membership
      participation.
   c) Review Secretary’s potential new task of updating the SA calendar of events.
   d) Communication strategy
      1. Pins, shirts, Catspots, SA scholarship payroll deduction advertisement
      2. Internal/external committee
      3. Brochure/website
      4. Participation/election

8. For the “Good of the Order”

9. Closed E-Board voting session – CIO Search Advisory Committee

Next meeting will be on November 16, 2012 from 1:00-2:00 pm in KL 232

Adjournment
Meeting adjourned