Board Members Present:

Board Members Absent:

Staff Assembly Members Present:

1) Welcome and Convene Meeting

2) Public and Campuswide Committee Representatives Remarks
   a) ASUCM Introduction – Jaron E. Brandon
   b) Chief Information Officer Search Advisory Committee, Karen Meade
   c) Vice Chancellor for Business and Administrative Services Search Advisory Committee, Rachael Martin
   d) CPPC – Joe Wilensky
   e) TAPS – Kerry Clifford
   f) Ombuds – De Acker/Simrin Takhar
   g) Others TBD

3) Approval of Minutes
   a) October 18, 2013 Minutes

4) SA Leadership Meeting With Chancellor – Next Meeting: December 16, 2013

5) SA Leadership Meeting With Interim VC BAS – Next Meeting: December 10, 2013

6) SA Leadership Meeting With AVC HR – Next Meeting: December 19, 2013

7) CUCSA
   a) Next Meeting: December 4-6, 2013 – UC Riverside

8) Unfinished Business
   a) Budget Meeting – December 13, 2013
      1. Budget Strategy
      2. Student Intern
   b) Staff Assembly Scholarship
      1. Memo to Chancellor - Waiver of Gift Fee
         i. Approval received for remainder of her tenure.
      2. Payroll Deduction – Need to update form
3. Website - One-time donation
c) Staff Assembly Brochure
   1. Under revision due to changes in programs/events.
d) Staff Assembly Pins
   1. Need to promote/sell at meetings and events.
e) Summer Session Staff Discount Implementation
   1. Need to check with the Summer Session Office to see if they plan to draft an informational announcement.
      i. Summer Session Dates
         (a) Session A: May 27 to July 3, 2014
         (b) Session B: June 23 to August 15, 2014
         (c) Session C: July 7 to August 15, 2014
      ii. Registration Dates:
         (a) Continuing Students: February 24, 2014
         (b) Non-UC Merced Students: March 3, 2014
      iii. Where to find information on how to enroll.

9) Officer Reports and Internal Committee Updates
   a) President
      2. Benefits Town Halls – October 25, 2013
         i. Three meetings – Total of 162 staff and 18 faculty attended.
      4. Calendar of Events/Meetings – 2013/14
      5. UC Merced SA alumni list and history of UC Merced SA.
b) Past President
   1. New Employee Orientation
c) Vice President
   1. UC Promise Campaign – Final Report
   2. Monthly lunch meeting with Chancellor – November 19, 2013
   3. SA Quarterly Digest
   4. Staff Excellence Awards
d) Secretary
   1.
e) Finance Officer
   1. Account balances
   2. Staff Assembly Polos
   3. Create process for monthly reporting
   4. Create end of year process
   5. Meet monthly with FO Elect
f) Finance Officer Elect
   1. Meet monthly with Finance Officer.
   2. Staff Assembly Polos
g) Communications
   1. Opt-In List Report
   2. Website
   3. Calendar update
h) Programs, Events and Outreach
   1. Staff Appreciation Week – May 19 – May 23, 2013
   2. Chancellor’s Toy Drive

10) New Business, Announcements and Information
   a) Networking and Public Service (NPS) Event Series
      1. Survey staff for their input on public service events they would like to support.
      2. Update Calendar
      3. Update Website
      4. Update Brochure
      5. First Event – “Celebrating UCM Service”
         i. Week of January 13th (before move-in)
         ii. No new awards
         iii. Mid-week in the afternoon

11) For the “Good of the Order”

12) Closed Session
   a) Committee Representative Vote

Next meeting - Friday, December 20, 2013

Adjournment