Board Members Present:

Board Members Absent:

Staff Assembly Members Present:

1) Welcome and Convene Meeting

2) Public and Campuswide Committee Representatives Remarks
   a) Chief Information Officer Search Advisory Committee, Karen Meade
   b) Vice Chancellor for Business and Administrative Services Search Advisory Committee, Rachael Martin
   c) CPPC – Rachael Martin
   d) TAPS – Kerry Clifford
   e) Others TBD

3) Approval of Minutes
   a) September 27, 2013 Minutes

4) SA Leadership Meeting With Chancellor – September 30, 2013
   a) Campus Climate Survey - On hold
   b) Gift Fee Waiver – Verbal approval received.
   c) UC Care Plan – Question regarding campuses without a medical center
   d) UC PATH – Concerns about lack of communication
   e) Merit Increases – 3% in budget for next 4 years.
   g) Proposal for 2013-14 Events – Supportive of changes we plan to implement. Draft memo in review.
   h) SAW – Outside food vendors

5) SA Leadership Meeting With Interim VC BAS – December 10, 2013

6) SA Leadership Meeting With AVC HR – September 30, 2013
   a) Benefits Town Halls – October 25, 2013
   b) Equity Review Process
      1. Announcement to campus
      2. Market Surveys
   c) New Employees in HR/Duties – Announcement to campus
   d) CUCSA Staff Engagement Survey
1. Mentorship Program – HR is using the UCOP model. This program targets non-represented staff at all levels. Goal is to implement by 2013 year end.
2. Internal Audit Mentorship Program.

7) CUCSA
   a) December 4-6, 2013 – UC Riverside

8) Unfinished Business
   a) Staff Assembly Scholarship
      1. Memo to Chancellor - Waiver of Gift Fee
         i. Verbal approval for remainder of her tenure.
      2. Payroll Deduction – Need to update form
      3. Need to be able to do a one-time donation via website
   b) Staff Assembly Brochure
      1. Nichole to send to board for review.
   c) Staff Assembly Pins
   d) Summer Session Staff Discount Implementation
   e) Reduced Fee Enrollment – PPSM-51
   f) Professional Development – PPSM-50

9) Officer Reports and Internal Committee Updates
   a) President
      1. President Napolitano Visit – October 3, 2013
      2. Chancellor’s Leadership Council Meeting – October 23, 2013
      3. UC Promise Campaign – Update
      5. Calendar of Events/Meetings – 2013/14
      6. UC Merced SA alumni list and history of UC Merced SA.
   b) Past President
      1. CUCSA Staff Engagement Survey – Next Steps
      2. Update 2012-13 Bylaw document
         i. Nichole to update website.
      3. New Employee Orientation
   c) Vice President
      1. Candidate Searches – Create feedback process.
      3. SA Quarterly Digest
      4. Staff Excellence Awards
   d) Secretary
      1. Assist Vice President with supplemental documentation from campus wide committees.
   e) Finance Officer
      1. Account balances
      2. Staff Assembly Polos
      3. Create process for monthly reporting
      4. Create end of year process
      5. Meet monthly with FO Elect
   f) Finance Officer Elect
1. Meet monthly with Finance Officer.
2. Staff Assembly Polos

\textit{g) Communications}
1. Opt-In List Report
2. Brochures
3. Website
4. Calendar update

\textit{h) Programs, Events and Outreach}
1. Staff Appreciation Week – May 19 – May 23 (tentative)

10) \textbf{New Business, Announcements and Information}
\textit{a) Benefits Town Hall – October 25, 2013 (10:30 – 11:30, 2:00 – 3:00, 4:00 – 5:00)}
\textit{b) Staff Assembly/Staff Appreciation Events}
\textit{c) Budget Discussion}
   1. Budget Strategy Meeting
   2. Student Intern

11) \textit{For the “Good of the Order”}

12) \textbf{Closed Session (tentative)}
\textit{a) Committee Representative Vote}

Next meeting -.Friday, November 22, 2013

\textbf{Adjournment}