Board Members Present:

Staff Assembly Members Present:

1) **Welcome and Convene Meeting**

2) **Public and Campuswide Committee Representatives Remarks**
   a) Chief Information Officer Search Advisory Committee, Karen Meade
   b) Vice Chancellor for Business and Administrative Services Search Advisory Committee, Rachael Martin
   c) CPPC – Rachael Martin
   d) TAPS – Katie Unruh/Kerry Clifford (tbd)

3) **Approval of Minutes**
   a) August 23, 2013 Minutes

4) **SA Leadership Meeting With Chancellor – Date TBD**
   a) President Napolitano Visit
   b) Campus Climate Survey
   c) Gift Fee Waiver
   d) UC Care Plan
   e) UC PATH
   f) Merit Increases
   g) Release Time
   h) Proposal for 2013-14 Events

5) **SA Leadership Meeting With Interim VC BAS – September 18, 2013**
   a) UCOP Mentorship Program Follow Up
   b) Benefits Town Halls
   c) Merit Increases
   d) UC PATH
   e) CUCSA Staff Engagement Survey – Next Steps
   f) Campus Climate Survey Results
   g) 2020 Project Meeting With Consultants
   h) Release Time

6) **SA Leadership Meeting With AVC HR**
   a) First meeting – September 30, 2013

7) **CUCSA**
8) **Unfinished Business**
   a) Staff Assembly Scholarship
      1. Memo to Chancellor - Waiver of Gift Fee
      2. Payroll Deduction – Update Form
   b) Communication Strategy Meeting – August 15, 2013
      1. Process for sending out communications.
   c) Staff Assembly Brochure
   d) Staff Assembly Pins
   e) Staff Assembly Polos
   f) UCLA Faculty & Staff Appreciation Day – UCLA vs. Cal – October 12, 2013
   g) Summer Session Staff Discount Implementation

9) **Officer Reports and Internal Committee Updates**
   a) President
      1. 2020 Project Meeting With Consultants
      2. Fall Newsletter/President’s Welcome
      3. Calendar of Events/Meetings – 2013/14
      4. UC Merced SA alumni list and history of UC Merced SA.
   b) Past President
      2. CUCSA Staff Engagement Survey – Next Steps
      3. Update 2012-13 Bylaw document
      4. New Employee Orientation
   c) Vice President
      1. Campuswide Committees
         i. New Requirements
         ii. Improve communication process
         iii. Improve accountability of committee reports
      2. Candidate Searches – Create feedback process.
      3. Monthly lunch meeting with Chancellor
      4. SA Quarterly Digest
      5. Staff Excellence Awards
   d) Secretary
      1. Calendar update
      2. Assist Vice President with supplemental documentation from campus wide committees.
   e) Finance Officer
      1. Account balances
      2. Status update on Development and Alumni Relations’ waiver for gift administration fee
      3. Create process for monthly reporting
      4. Create end of year process
      5. Meet monthly with FO Elect
   f) Finance Officer Elect
      1. Meet monthly with Finance Officer.
   g) Communications
      1. Opt-In List Report
2. Brochures
3. Website
4. Flyers

h) Programs, Events and Outreach
   1. Strategic Planning Meeting – August 30, 2013
   2. First Fridays and First Wednesdays
   3. Staff Appreciation Week
   4. PEO-Elect Position – Update/Change Bylaws

10) New Business, Announcements and Information
   a) UC Promise Campaign
   b) Budget Discussion
      1. Budget Strategy Meeting
      2. Student Intern

11) For the “Good of the Order”

12) Closed Session
    a) Committee Representative Vote

Next meeting: Friday, October 25, 2013

Adjournment