



General Meeting Minutes

Date: May 15, 2017

Time: 12:00 p.m. - 2:00 p.m.

Location: SSB 250, Campus

Zoom Link: <https://ucmerced.zoom.us/j/2092282253>

Zoom Meeting ID: 209 228 2253

Board Members Present:

- **President:** Pam Taylor
- **Past President:** De Acker
- **Vice President:** David Ellington
- **Finance Officer:** Melanie Cooper
- **Secretary:** Viola Kinsman
- **Co-Chair of Communications:** Donna Birch Trahan
- **Co-Chair of Communications:** Tonya Kubo
- **Co-Chair of Fundraising:** Jeff Porto Jr.
- **Co-Chair of Fundraising:** Jessica Johnston
- **Co-Chair of Programs and Events:** Priya Lakireddy

Board Members Absent:

- None

Staff Assembly Members Present:

- In Person: Vanessa Azevedo, Yesenia Curiel, Melissa Tessier
- Via Zoom: Monica Fraga, Alisha Kimble, Nicole Kosier, Jay Lomeli, Amy Lozano-Smith, and Brandi Masasso

Convene Meeting: 12:02 p.m.

Public and Campus-wide Committee Representatives Remarks

- Build Your Network (BYN) Committee (Pam Taylor)
 - The BYN Committee has selected eight ambassadors who will participate in training on May 17. The new format for the New Employee Orientation will launch in June with a World Café format where participants break into groups and discuss topics.
- Student Success Workforce Planning Initiative Workgroup (Alisha Kimble)
 - The Student Success Workgroup met May 10 to discuss the Staff Hiring Plan Webcast and put forward their recommendation to the Chancellor. They are planning to propose a two year plan as opposed to a five year plan.
 - Anyone with feedback for the three Workgroups can contact the following Staff Assembly representatives, who will put forward all feedback to Workgroups confidentially:
 - Organizational Efficiencies and Sustainability (Paul Garza)
 - Research Excellence and Academic Distinction (Annette Garcia)
 - Student Success (Alisha Kimble)

- Early Childhood Education Center (ECEC) Advisory Council (Angela Dixon)
 - Angela will provide an update after the Advisory Council meets today (May 15).

Approval of Minutes

- Motion to approve April 17, 2017 meeting minutes from Tonya; Motion seconded by Melanie; Motion carried approval unanimously.

SA Leadership Meeting with Chancellor Leland

- Staff Assembly leadership met with the Chancellor recently and discussed the following:
 - The senior leadership changes announced by the Chancellor via email last week.
 - WFP Workgroups

SA Leadership Meeting with VC BAS Reese

- Staff Assembly will not have any additional meetings with VC BAS Reese before his retirement in June.

SA Leadership Meeting with AVC Powell

- Staff Assembly leadership met with AVC Powell on April 20 and discussed the following:
 - Staff Assembly provided an update on the Wellness Committee. They discussed the funding for the Wellness Committee, which is distinct from the Health Campus Network. There could be some overlap to leverage funds to provide a broader profile across the campus.
 - The new format for the New Employee Orientation launches in June with communications to the campus in May. The changes will improve the onboarding process and reduce barriers and bureaucracy.
 - The three year equity plan, which ends this year. The one off equity process is likely to resume after this year, but the process is still under discussion.
- The next meeting with AVC Powell is scheduled for May 23.

Unfinished Business

- Wellness Committee (Pam Taylor)
 - Melissa Crow is the founding Chair for the newly formed Wellness Committee. Melissa will get the group together to finalize the Committee which is expected to be up and running by July 1.
 - UC Walks is expected to be on June 1.

Officer Reports and Internal Committee Updates

- **President (Pam Taylor)**
 - June will be the last Council of UC Staff Assemblies (CUCSA) meeting Pam attends.
- **Past President (De Acker)**
 - Extended Cabinet met and discussed the following:
 - The senior leadership changes announced last week.

- They did an exercise to determine what the campus would want to look like by 2040. They expect to have 20,000 students by 2040 with 15% of those graduate students.
 - More professional development opportunities and transparent pathways for staff promotions.
 - Brian Powell showed a new video for the New Employee Orientation, which was well done and professional.
- **Vice President (David Ellington)**
 - The review committee for the Staff Excellence Awards met and completed their selections for awardees. The next step is notification to those who were nominated. Awardees will be announced at the Staff Convocation in August.
- **Programs, Events, and Outreach (Priya Lakireddy)**
 - Staff Appreciation Week (SAW)
 - Breakfast is ready to go with enough volunteers.
 - The tours are filling up, but there is still space to sign up.
 - The kickball games are being organized by Lina Kaji.
 - Wednesday's events are ready to go with Jess doing a lot of work to set everything up. The Ice Cream Social has volunteers from leadership to scoop and board members should plan to attend to help where needed. The Community Vendor Fair is ready and Brandon Stark will do a drone demo.
 - The SAW Picnic will include a presentation by CUCSA leadership. Kim will let us know if she needs more volunteers. There will be extra lunches for those who did not pre-register.
 - Relaxed parking will be offered in commuter lots during SAW events. Release time for events was emphasized this year.
- **Finance Officer (Melanie Cooper)**
 - We will have approximately 25 shirts to sell throughout the remainder of the week.
 - Account Balances

804175 OP 00175	660010 SA 69876	660010 SA 69875
\$5,264.23	-\$4,157.55	-\$4,662.63
- **Communications (Donna Birch Trahan & Tonya Kubo)**
 - SAW was the top story in the May 11 Panorama and was duplicated for the Staff Assembly website. The Chancellor's recent email message also mentioned SAW.
 - Donna and Tonya are saving all communications in the SAW 2017 Box folder.
- **Secretary (Viola Kinsman)**
 - None
- **Fundraising (Jeff Porto, Jr & Jessica Johnston)**
 - Jeff, Jess and Priya are looking at having a June social with a fundraising tie in.

New Business, Announcements and Information

- **2017-2018 Staff Assembly Board Elections**
 - There are five board positions with no nominations, but these positions may be filled by interested staff by appointment.

- Staff Assembly Pins
 - It isn't clear what happened to the pins. They may have been handed out at the Fall Social. Priya will reach out to Becky Etheridge for clarification about whether there are any remaining pins. It would be good to order more and Image Masters has the mold. They are expensive so it is not feasible to distribute them widely, though we could hand them out at the NEO, perhaps with Human Resources splitting the cost.
- AVC Planning & Budget Search Committee
 - Tonya is the staff representative for the AVC Planning & Budget search advisory committee. There is a recruitment firm leading the search and it is expected that the position will be posted widely. This recruitment will be fast tracked.
 - In general, it would be helpful if there was a better way for Staff Assembly to be contacted when there is a search.

For the “Good of the Order”

- None

Adjournment: 1:21 p.m.

Convene Closed Session: 1:22 p.m.

Adjournment of Closed Session: 1:45 p.m.

Next Meeting

- June 19 from 12:00 p.m. – 2:00 p.m. in Suite M, Promenade